

# Course-Based Learning Portfolio

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Competency Worksheet for \_\_\_\_\_ (course title and number, eg. HRMT 345)

<b>Course learning outcomes</b>	<b>Learning statements</b>	<b>Origin of learning</b>	<b>Supporting documentation</b>
<p>Hint: Gather as much information as possible about the content of the course. Start with the online course descriptions or print calendar.</p> <p>Follow the advice of your PLAR mentor to access course learning outcomes (what you should know after completing the course). Learning outcomes for many courses are listed in the "Course Learning Outcomes" document posted on the CLA website.</p>	<p>Hint: Learning statements form the core of the portfolio. The language and detail you use here will show the assessors what you know. Please see the "Guidelines for Preparing Portfolio Learning Statements" document for guidance on how to prepare effective statements.</p>	<p>Hint: Include a brief location and time range of where the learning occurred. A location and date can be used more than once throughout your competency worksheets.</p>	<p>Hint: Wherever possible, make reference to supporting documentation that provides evidence of the learning you have claimed. Using tabs and cross-referencing are useful tactics to make your supporting documentation easily accessible for the assessors.</p>